Dome Theater Usher
Volunteer Job Description

Description: Dome ushers assist dome and guest services teams in running shows for the public. They also help ensure that guests enter and exit the theater safely and that they have a pleasant experience in the Dome.

Responsibilities:

• Create a welcoming, friendly and supportive environment for our guests of all ages
• Answer guests’ questions about the Dome and its programs as well as provide pre-program information for waiting audiences
• Using an iPhone app and our sales system, check in and assist guests as they enter and exit the Dome
• Assist in seating groups making sure visitors are following Museum procedures
• Assist guests as needed should they need to leave/re-enter the theater for any reason

Qualifications:

• Ability to create a welcoming, friendly, supportive environment for guests
• Ability to communicate well with the public and large groups
• Extremely comfortable working with computer technology
• Ability to problem solve
• Very reliable and responsible
• Comfortable using a microphone and two-way radio
• Must agree to and sign the Volunteer Agreement and the Health and Safety Agreement
• All volunteers over the age of 18 must undergo a background check before onboarding.

Training:

All volunteers must attend one of the scheduled orientations. Training with the Dome staff will begin on your first scheduled day.

Minimum Age: 14

Time Commitment/Hours:
Must be able to commit to a consistent, regular schedule (once a week or once every other week) for a minimum of six months.
Shift times: 10:30 a.m.-1:15 p.m. or 1:30 p.m.-3:15 p.m. when the Museum is open